

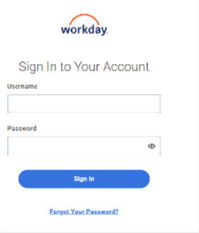
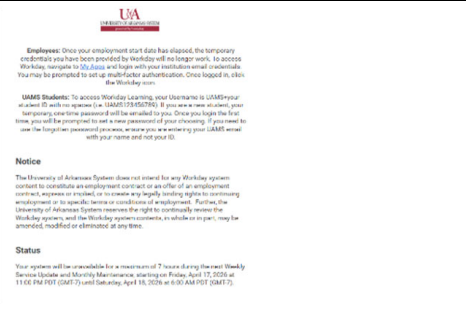



Which System Should I Use?

UAMS uses several systems for student registration and compliance. This guide explains which system to use for each step. If a student was also enrolled at another University of Arkansas System school, they will continue to see information from their previous U of A System school, as well as UAMS.

Function	Portal	Contact for Support
<p>Complete onboarding requirements “My Tasks” such as updating contact information, reviewing financial services information, confirming emergency contacts, etc.</p>	<ol style="list-style-type: none"> 1. Go to Microsoft My Apps https://myapps.microsoft.com/ 2. Sign in using your UAMS email and password. 3. Complete multi-factor authentication if prompted. 4. A dashboard with multiple apps will display. Locate the blue app titled “Workday” and select it.  <ol style="list-style-type: none"> 5. Onboarding requirements will be found under “My Tasks.” Find the inbox icon and click it to complete the requirements.  <p>Onboarding requirements are assigned EVERY SEMESTER before course registration opens.</p>	<p>UAMS Workday Student FAQ: https://sis.uams.edu/workday-student-faqs/#onboarding</p> <p>Training materials: https://projectone.uasys.edu/workday-training-materials-for-students/</p>
<p>Complete Institution/ College/ Program Required Training</p>	<p>Extended Enterprise Learning or EEL is the location for student compliance training (new student training, HIPAA, Title IX, N95, etc.). Please note if you are an employee and student, you can still complete your training in Workday.</p> <ol style="list-style-type: none"> 1. Go to EEL login page in Google Chrome https://wd5.myworkday.com/wday/authgwy/uasys/login.html?redirect=n 2. Sign in using the username emailed to you (username is UAMS + your Workday student ID with no spaces) 3. Use the one-time password provided. 4. After the first login, set up multi-factor authentication (MFA) when prompted. (Students can set up MFA via a code sent to their email or the Microsoft Authenticator App. If using the emailed code, students must enter their UAMS email address.) 5. Required training appears in the Required for You section. 	<p>EEL Information Website: https://academicaffairs.uams.edu/workday-extended-enterprise-learning/</p> <p>Password help: Click the Forgot Password? link and enter your Username (UAMS + your Workday student ID with no spaces) and your UAMS email Contact the UAMS Help Desk at 501-686-8555 for additional assistance.</p>

Function	Portal	Contact for Support
	<p>EEL Screenshot</p>  	
<p>Register for courses, view financial aid or billing, update contact information, and apply for graduation</p>	<ol style="list-style-type: none"> 1. Navigate to https://myapps.microsoft.com/ 2. Log in with your institution email and password when prompted. You may also be prompted to authenticate using an authenticator app or secure code. 3. A dashboard with multiple apps will display. Locate the blue app titled “Workday” and select it. 	<p>Contact the UAMS Help Desk at 501-686-8555 for additional assistance.</p> <p>Workday Student FAQs: https://sis.uams.edu/workday-student-faqs/</p>
<p>Verify Student Health Insurance</p>	<ol style="list-style-type: none"> 1. Navigate to in Google Chrome https://online-apps.uams.edu/StudentHealthVerification/. 2. Log in with your network credentials when prompted. 3. Enter the requested information from your health insurance. 4. Once your health insurance is confirmed compliant, if a hold was on your account, it will be removed automatically the next day. 	<p>UAMS students are required to complete health insurance verification each fall and spring. The policy outlining this requirement is at https://academicaffairs.uams.edu/wp-content/uploads/sites/12/2025/01/2.2.3-Student-Health-Insurance-Standards-2025.01.21.pdf.</p> <p>Contact Nakia Dedner at DednerNakiaA@uams.edu with any questions.</p>
<p>Submit SEHS health requirements</p>	<ol style="list-style-type: none"> 1. If you do not have a MyChart account with UAMS already, follow the instructions on the page below to create one. This document includes instructions for uploading immunization records and the pre-enrollment questionnaire. https://uamshealth.com/mychart-forms/wp-content/uploads/sites/14/2024/09/STUDENT-Getting-Started-with-MyChart.pdf 2. The new student pre-enrollment health requirements checklist can be found at https://uamshealth.com/university-healthcare/wp-content/uploads/sites/9/2024/04/UAMS-NEW-Student-Pre-enrollment-Health-Requirements-Checklist-MAY-2025-update34.pdf 3. Be sure to adjust your MyChart notifications to receive information from SEHS as this is the primary mechanism of communication with SEHS. 	<p>Additional Student and Employee Health Services (SEHS) information: https://uamshealth.com/university-healthcare/student-and-employee-health/.</p> <p>Contact UAMSSStudent@uams.edu with any questions.</p>