

Dependent Child Care Expense Form

Academic Year _____

This form is used to request an increase to your Cost of Attendance for out-of-pocket costs for dependent childcare expenses. A maximum allowance of up to \$800 per month per child may be allowed. Special circumstances will be considered on a case-by-case basis. Supporting documentation from the childcare provider as to the actual cost and dates of enrollment is required. Financial aid is not intended to support families. Federal regulations allow schools to include expenses directly related to the student’s educational expenses in the cost of attendance. Expenses for school age children (Kindergarten and up) will only be approved for before or afterschool care. Private school tuition is not covered.

A. Student Information

Last Name (print)
First Name
Student ID Number

B. Childcare Expense Information- I certify that I pay childcare expenses for the following dependents:

Number of children in childcare: _____

Child’s Name	Child’s Age	Monthly Amount Paid for Childcare	Number of Months in Childcare

Important Note: *Submit a personalized contract or a letter from your childcare provider describing the services offered and their costs. Also, please provide proof of payment (such as cleared checks, money orders or copies of receipts) for at least two consecutive months. Our office will not process any loan increase until the required information is returned along with this form. Please return this form and proof of estimated expenses or receipt of payment to the address at the bottom of the page. If approved, we are not offering a specific type of loan to cover these costs. Submission of this application only serves to request that your total Cost of Attendance (the total amount of financial aid that you can receive for the year) be increased for the current academic year. There are federal annual limits on combined subsidized and unsubsidized Direct Stafford Loans. So, please be aware that even if we increase your Cost of Attendance Budget, we cannot increase your Direct Loans beyond the federal annual limit for your class year.*

Please remember that Direct Stafford and Plus loans are disbursed in TWO EQUAL INSTALLMENTS, one-half as soon as possible and the remaining half at Spring Term. After the Spring Term, disbursement will be made in one installment for the full-approved award amount.

I hereby authorize the Office of Student Financial Aid to verify the above information.

Student Signature

Date

For office use only _____ Reviewed by _____ & _____ Date: _____