

Computer Budget Adjustment

Aid Year _____



We will allow a one-time increase of up to \$1,650.00 in your Cost of Attendance Budget for the purchase of a computer. **This increase only applies to a computer and a warranty.** You may use this budget adjustment at any time during your enrollment. You will be required to submit a copy of the receipt of your computer purchase. The amount of your budget increase will equal the amount of your receipt, so if your purchase is less than \$1,650.00, your Cost of Attendance increase will be less than \$1,650.00.

Please note that we are not offering a specific type of loan to cover computer related purchases. Submission of this application only serves to request that your total Cost of Attendance (the total amount of financial aid that you can receive for the year) be increased for the current academic year. There are federal annual limits on combined subsidized and unsubsidized Stafford Loans. So, please be aware that even if we increase your Cost of Attendance Budget, we cannot increase your Stafford Loans beyond the federal annual limit for your class year.

We will approve receipts dated up to 30 DAYS BEFORE THE FIRST DAY OF CLASS. Therefore, if your computer purchase was made prior to thirty days before the first day of class, we cannot approve your request. Your computer purchase **MUST** be made within the ACADEMIC YEAR that you request the budget increase. **Please note: these funds will not be released any earlier than the regularly scheduled disbursement period(s). See below for additional details.**

**To Request an Adjustment to Your Cost of Attendance for the Purchase of a Computer you
MUST SUBMIT THE FOLLOWING:**

- 1. Submit this signed form to the Office of Student Financial Aid**
- 2. Attach A RECEIPT showing payment for the computer**

Please remember that Stafford and Plus loans are disbursed in TWO EQUAL INSTALLMENTS, one-half as soon as possible and the remaining half at Spring Term. After the Spring Term, disbursement will be made in one installment for the full approved award amount.

STUDENT ID: _____

NAME: _____ AMOUNT REQUESTED: \$ _____
(PLEASE PRINT) (up to \$1,650.00)

SIGNATURE: _____ DATE: _____

For office use only

Reviewed by _____ & _____

Date: _____