

**STUDENT APPLICATION FOR HOUSING
UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES**

OFFICE USE ONLY	
Application # _____	Reservation # _____
Student ID# _____	Rate \$ _____
Rm/Apt.# _____	Room Type _____

Academic Year _____ Semester: Fall Spring Summer

Name _____ Student ID# _____
(Last) (First) (Middle)

Gender: Male Female Date of Birth _____ - _____ - _____ Driver's License # _____
(Month) (Day) (Year)

Marital Status _____ If married, name of spouse _____ If spouse is student, name of college _____

Telephone (____) _____ - _____ (____) _____ - _____ Email Address _____
(Home) (Cell)

Mailing Address _____
(Street) (City) (State/Country) (Zip Code)

Permanent Address _____
(Street) (City) (State/Country) (Zip Code)

Parent or Guardian _____ Telephone (____) _____ - _____

Address _____
(Street) (City) (State/Country) (Zip Code)

A number of housing units are designed to be accessible and accommodate students with disabilities. Students who wish to request a special housing consideration due to a disabling condition must contact the Office of Student Disability Services at (501) 526-5641. Specific medical documentation may be required from your physician to support your request.

I will be a student in the college of:

Medicine Nursing Pharmacy Public Health CHP (Specific CHP Program) _____

Graduate School _____ Dept/Program _____ Other _____
(Explain)

Student Classification: Year 1 Year 2 Year 3 Year 4 Other _____
(Specify)

Have you ever lived in UAMS housing? Yes No If so, when? _____

Requested Move -In Date: _____ Anticipated Duration of Stay: One Semester One Year
(Month) (Day) (Year)

Requested Room Type: (List in order of preference 1st, 2nd, 3rd) _____ Automobile: Yes No *(Parking is limited)*
 _____ Duplex Dorm _____ Studio _____ Apartment _____ License Plate # _____
(South Bldg) (South Bldg) (North Bldg) (Number) (State)

Emergency Contact *(in addition to parent or guardian---optional)*

Name _____ Relationship _____ Phone _____

Address _____ Email _____

This application is submitted for official University record and any false statement will cancel this application without refund. Incomplete applications or those submitted without the required fees/deposits will not be considered.

I understand that acceptance of this application does not constitute a guarantee of assignment to the UAMS Residence Hall. Acceptance to the Residence Hall, requested move-in dates, and room types are contingent upon room availability. I have read and understand the terms stated on the back of this agreement. I agree to abide by the rules and regulations of the University of Arkansas for Medical Sciences Residence Hall general policy governing occupancy, payment policies, and vacating procedures. This assignment is nontransferable.

 Signature of Applicant Date

A non-refundable \$35 application fee is required with each application, along with a copy of the student's college/program letter of acceptance and a damage/cleaning deposit (\$100 for duplex dorm rooms and \$200 for studios and apartments).

Information below the dotted line is not retained by UAMS. This section is removed and shredded after credit card payment is processed.

DEPOSIT/FEE PAYMENT METHOD:

Cash Amount \$ _____
 Check/ Check # _____
 Credit Card Type _____ Name on Card _____
 Credit Card # _____ Exp. Date _____

UAMS RESIDENCE HALL TERMS OF AGREEMENT

COMPOSITION OF RESIDENCE HALL: The UAMS Residence Hall is designed to accommodate both single and married students. Studios and apartments are available to single students. Apartments are available to single or married couples. Duplex dorm rooms are available to same sex single students only. **The Residence Hall cannot accept children or pets due to facility limitations.**

DURATION OF HOUSING AGREEMENT

The UAMS student semester housing contract is binding for the entire academic semester (fall/spring/summer) for students who apply for and receive a housing assignment. The housing assignment is subject to cancellation at any time, without refund, if a student fails to abide by university and residence hall policies and regulations.

FEES/DEPOSITS: A non-refundable \$35 application fee is required with each application, along with a copy of the student's college/program letter of acceptance and a damage/cleaning deposit (\$100 for duplex dorm rooms and \$200 for studios and apartments). **Applications received without the required fees and letter of acceptance will not be considered.** When students vacate the Residence Hall, deposits are refunded to their GUS account, minus any charges assessed for damages or cleaning.

CANCELLATION POLICY

Cancellations result in forfeiture of deposit.

STUDENT HOUSING ACCOUNTS:

Student semester housing payments are managed by the UAMS Student Financial Services Bursar's Office through GUS, the student information system. Students who are interested in short-term housing may inquire at the Housing Office for monthly billing (a higher rental rate applies).

NOTE: Rental rates for each semester vary based on academic program and academic calendar dates. Rates may be adjusted with UA Board of Trustee approval.

CHECK-IN PROCEDURES:

1. Sign student semester contract, receive housing handbook, and other check-in documents.
2. Pick up room key from Housing Office. Mailbox will be assigned.
3. Return room inventory checklist to Housing Office.

VACATING PROCEDURES:

1. Clean room and clear area of all trash. If the University must spend excessive time cleaning your room or apartment, you will be assessed a housekeeping charge and/or forfeiture of your housing deposit. The charge will be determined by the Housing Office director and facilities manager.
3. Close and lock windows. Turn off lights and lock doors securely.
4. Turn in room key(s), building access card (if applicable), and/or other UAMS property or pertinent information to the Housing Office.
5. Complete an online change of address request with the USPS (USPS.com/move). Input new address in GUS.

NOTE: Rent is charged until keys, access card, and check out materials are returned.

FURNISHINGS: All units are furnished with dorm style furniture, window treatments, individual unit heating/air controls, basic cable, and internet access. Furniture cannot be removed from room. Inventory includes:

Duplex Dorms – One twin bed, dresser, study desk/chair, TV stand, club chair. One shared bath per duplex unit.

Studio – Private bath, one twin bed, dresser, study desk/chair, TV stand, club chair, small dining table/two chairs, pantry, stove/oven, small refrigerator, microwave, sink, and disposal.

Apartment – Living Room: Couch, club chair, side table, study desk/chair, TV stand

Bedroom: One full-size bed, dresser w/mirror, night stand

Kitchen/Dining: Dining table/three chairs, baker's rack, microwave, refrigerator, stove/oven, sink, disposal

Other: Private bath, stackable washer/dryer.

* Accessible studios and apartments have a 2-burner cook-top with no oven and a shower only in bathroom.

NECESSITIES: Bed/bath linens, pillows, lamps, cooking utensils, cleaning supplies, and shower curtain are to be furnished by the occupant.

COMMUNITY AREAS: Two community kitchens are available for students living in duplex dorm rooms. Community kitchens, located on the first floor of the South building, include: stove/oven, microwave, sink, and disposal. Refrigerators are not provided in community kitchens. Students are encouraged to bring a dorm-size refrigerator for individual use. A coin operated laundry facility is available to all residents living in dorm rooms or studio apartments.

PARKING: Parking at the Residence Hall is **limited**. For availability and pricing, contact the UAMS Parking Office at (501) 526-7275.

PLEASE NOTE:

**UAMS is a smoke free campus. ABSOLUTELY NO SMOKING is allowed.
Pets are not allowed in the Residence Hall.**