

***ASG/IM STUDENT OFFICER APPLICATION  
STAFF POSITIONS***

**GENERAL INFORMATION**

1. Please type or print clearly.
2. All applicants must meet the following minimum requirements to be considered for the ASG position: UAMS full-time student status, and prior ASG related experience.
3. All applicants must be available for a group lunch meeting on 2<sup>nd</sup> Monday of each month at 12:00pm.
4. One of the following are required: from one UAMS faculty or staff member, or person of your choosing. This person may be a high school teacher or advisor, a former supervisor, or co-worker.
5. Please give your references sufficient time to complete the attached form and have them attached to the application.
6. You will be notified in one week, as to whether you have been offered a position.

**PERSONAL INFORMATION**

Name (Last, First): \_\_\_\_\_ ID #: \_\_\_\_\_

Phone: \_\_\_\_\_ Position you would like to run for: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Gender: Male \_\_\_\_\_ Female \_\_\_\_\_ College/Academic Major(s): \_\_\_\_\_

Class Standing: Freshman \_\_\_\_\_ Sophomore \_\_\_\_\_ Junior \_\_\_\_\_ Senior \_\_\_\_\_

Anticipated Date of Graduation: \_\_\_\_\_ T-Shirt Size \_\_\_\_\_

**PERSONAL INFORMATION**

Have you applied for an ASG/Intramural position before?

No \_\_\_\_\_ Yes (If yes, when? \_\_\_\_\_)

**SUPPLEMENTAL INFORMATION**

1. The ASG/IM position is hired with the intention of being present both semesters of an academic year. Therefore, qualified applicants available for the full academic year will be given priority.
2. Please list any special skills, certifications, positions, or training you have had that you would consider applicable for the ASG/IM position. Please attach an additional sheet if necessary.

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3. Please use the following outline to list ALL co-curricular activities you anticipate being involved in next year, including athletics (club, varsity, or intramural), student organizations, volunteer work, internships, etc. Please use an additional sheet if necessary. Be as specific as possible, listing hours planned per week, and the time of year you will be participating in the activity.

Commitment

Time Involved and When

Travel Involved

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## **GENERAL RESPONSE QUESTIONS**

*Please type responses to the following questions and attach them to this application.*

1. Why do you want to be an ASG/IM officer and what do you expect from an ASG/IM position?
2. What qualities do you possess that would allow you to be successful as an ASG/IM officer and what past experiences do you have that relate to an ASG/IM position?
3. How does the ASG/Intramurals impact a student's life?
4. Please list three goals you would like to accomplish by the completion of your first year as an officer. How will you accomplish these goals?

*To the best of my knowledge, the information on this application is complete, accurate, and truthful.*

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Applicant Signature

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Date

*Applications must be returned to the RH Administrative Office.*

# ASG/IM Officer Student Activities Housing Form

## REFERENCE

### CANDIDATE

Give this form to the person serving as your reference and attach form with application.

Name of Candidate (Please Print): \_\_\_\_\_

Signature of Candidate: \_\_\_\_\_ Date: \_\_\_\_\_

### REFERENCE

Name of Reference (Please Print): \_\_\_\_\_

Position/Title: \_\_\_\_\_ Telephone: \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

In what capacity do you know the applicant? \_\_\_\_\_

Please circle how well you know the candidate:

Know Very Well      Know Fairly Well      General Acquaintance      Do not know well

*Please check the description that most accurately describes this candidate in each area. Please provide comments to support your evaluation.*

### **ABILITY TO DIRECT AND LEAD OTHERS**

- Inspires high degree of cooperation.       Deals well with others; receives cooperation.  
 Unable to lead others or provide direction.  Not enough information to comment.

### **COMMENTS:**

### **SENSITIVITY TO OTHERS**

- Exceptionally sensitive to others' feelings.  Sensitive to others and responsive to them  
 Unaware of other people's feelings.       Not enough information to comment.

### **COMMENTS:**

**REFERENCE**

**ABILITY TO WORK WITH OTHERS**

- Exceptional in working with anyone.
- Sometimes has difficulty working with others.
- Works well with some people.
- Not enough information to comment.

**COMMENTS:**

**DEPENDABILITY AND TASK COMPLETION**

- Very dependable; does what is expected.
- Seldom completes assigned tasks; unreliable.
- Generally reliable; meets most expectations.
- Not enough information to comment.

**COMMENTS:**

**PERSONAL RESPONSIBILITY**

- Responsible for actions; considers outcomes.
- Usually does not accept responsibility.
- Often responsible for actions.
- Not enough information to comment.

**COMMENTS:**

*Please provide additional information that you think will assist us with evaluation of this candidate:*

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*Please indicate your overall rating of this candidate.*

- HIGHLY RECOMMEND**
- RECOMMEND.** This candidate possesses most of the necessary skills and may need some additional training.
- RECOMMEND WITH RESERVATIONS.** This candidate possesses some of the necessary skills and will need thorough training in many areas.
- DO NOT RECOMMEND.** This candidate lacks the necessary skills and/or motivation required to be a student staff member.

\_\_\_\_\_  
Signature of Reference

\_\_\_\_\_  
Date